

Chair of Trustees candidate information

About C3 Collaborating for Health

C3 Collaborating for Health is a charity founded in 2009 by our Director, Christine Hancock.

C3's vision is a world where no one dies of preventable chronic disease, because they find it easier to live healthier lives.

Our mission is to bring communities together to create changes that make it easier to live healthier lives: to improve what they eat and drink; to stop tobacco use, and to do more physical activity.

We work in the UK and internationally to tackle the epidemic of chronic disease that causes three-quarters of deaths worldwide. Our work focuses on the prevention of these diseases: by creating collaborations to improve what we eat and drink, increase physical activity and stop tobacco use, millions of premature deaths could be avoided across the world each year.

C3 is about connecting communities, raising awareness and changing lives. We work with many different communities, health professionals and organisations to help people better understand the risk factors for chronic disease - also called non-communicable disease, or NCDs - and be empowered to take actions to live more healthily. Each year, 41 million people die from chronic disease, at a global cost estimated to reach \$47 trillion by 2030. Cardiovascular disease, some cancers, diabetes and chronic lung disease are the biggest causes of death globally every year, yet most cases are preventable.

You can find out more about our work at our website www.c3health.org and by reading our latest annual review www.c3health.org/about-us/annual-review

In 2017, C3 was awarded the renowned Archon Award by Sigma Theta Tau International for exceptional leadership in advancing health in the world. Previous recipients include Dame Cicely Saunders, Sir George Alleyne, Save the Children and the Aga Khan.



Context and purpose of the Chair of Trustees role

This is a time of transition for C3. Having founded the charity in 2009, and after an illustrious career spanning many decades in national and international health leadership roles, our Director Christine Hancock plans to stop working full-time with C3 in the coming 12-24 months. Like many charities, during the past few years we have found securing the financial resources to pursue our charitable goals to be challenging, and we recognise that these turbulent times continue for all.

In this context, our Board is clear that 'business as usual' is not an option for C3: we need to find new and financially sustainable ways of continuing our valuable work on the prevention of chronic disease in the UK and globally. C3's Mission - *to bring communities together to create changes that make it easier to live healthier lives: to improve what they eat and drink; to stop tobacco use, and to do more physical activity* – remains as urgent and important as ever.

We are seeking a new Chair who will lead the organisation through this period of transition, enabling us to consider our strategic options and follow through our agreed course of action. We are open to the possibility that this may involve different ways of working, new strategic partnerships or merger. What is most important to us is that we build on the significant achievements of C3 to date, and make a clear and meaningful contribution to chronic disease prevention in the future.

Role description and key responsibilities

The Chair will lead the Board by working closely and constructively with C3's Director and the other Trustees to ensure the clear strategic direction, effectiveness and good governance of the charity.

Key responsibilities:

- Providing leadership to Trustees in setting strategy, agreeing policy, monitoring performance and ensuring effective governance.
- Ensuring a clear strategic direction for the charity.
- Leading the Trustees to provide strategic oversight, ensuring that the agreed strategic direction is actively pursued through a clear course of actions.
- Acting as an ambassador and champion for C3, including using own networks to help secure financial and other resources in pursuit of C3's vision, mission and strategic objectives.
- Representing C3 externally, including potentially in discussions regarding possible strategic partnerships or mergers.
- Chairing and efficiently conducting business at meetings and ensuring all Trustees contribute to discussions and decision-making.
- Ensuring good communication between Trustees, and between the Board and Director.
- Maintaining a strong, constructive working relationship with the Director; providing both appropriate support and appropriate challenge.
- Fulfilling all the responsibilities and duties of a UK charity Trustee.

- **With the Director:**
 - Steering C3 through a period of transition in pursuit of an agreed strategic direction.
 - Ensuring that C3 continues to deliver its charitable objectives in ways that are impactful.
 - Ensuring the C3 Board understands and follows the principles of good charity governance.
 - Planning the annual cycle of Board meetings, and other meetings when required.
 - Setting agendas for Board and other meetings.
 - Developing the Board of Trustees including induction, training and collective Board development.
 - Fostering a positive organisational culture for C3's Trustees, staff and associates.

Person specification

Essential

- Enthusiasm for C3's vision and mission.
- Strategic thinker with experience of leading organisational strategy development and implementation.
- A person with independence of thought and judgement, who is willing to speak their mind whilst also operating with sensitivity, tact and diplomacy.
- Experience of being a charity Trustee. Understanding of the responsibilities, duties and liabilities of a UK charity Trustee, and of good charity governance.
- Experience of leading and motivating others through periods of transition.
- Experience in a leadership role of developing strategic partnerships and/or mergers between different organisations.
- Ability and willingness to act as an ambassador, represent C3 externally, and to influence and advocate for C3 and our work. Willingness to use own networks to create opportunities to increase C3's funding, reach and influence.
- Ability to commit the time required to carry out the role, including building relationships internally and with external contacts and strategic partners.
- Gravitas, credibility and the ability to command respect with C3 Trustees, Director, staff, associates and external stakeholders.
- Ability to work positively and constructively with the Director, recognising each other's mutual accountability, respective leadership roles and expertise.

- Ability to hold the Director and team to account for the operational delivery of C3 strategy and priorities.

Desirable

- Experience of chairing a charity in the UK.
- Experience of fostering the development of boards and/or committees.
- Leadership experience (trustee or executive) with a small charity, and understanding of the particular challenges that small charities face.
- Understanding of prevention and public health, in UK and internationally.

Important information

This is a voluntary position. Reasonable trustee expenses (e.g. travel) are reimbursed on production of receipts.

The overall time commitment for the Chair is expected to be around 2-3 days per month, although this may fluctuate.

There are four full Board meetings a year. These are held in person in central London. Very occasionally, additional Trustee meetings may be held in person or online.

The Chair is expected to meet regularly (in person or online) with the Director.

The Chair should maintain regular communications with other Trustees e.g. by email, phone and online calls.

The Chair will also undertake some ambassadorial and representational work for C3 with external stakeholders and contacts, funders, and potential strategic partners.

If C3 does enter into discussions with another organisation about potential merger, then the Chair will be expected to play a central role in such discussions.

How to apply

Please submit a CV and supporting statement (ideally maximum 2 sides of A4 each) that clearly outlines your suitability for the role against the criteria in the person specification, including your interest and motivation in applying for this position.

Send your application to: antonia.bunnin@c3health.org

Please put '**Application for C3 Chair**' in the subject field.
All applications will be treated as confidential.

If you would like to have an informal conversation with the Acting Chair or Director to find out more about this role you can email to arrange a call:

- Caroline Stanger, Acting Chair: cstanger@me.com or
- Christine Hancock, Director: christine.hancock@c3health.org

Timetable

Closing date: 12 noon, Mon 4 March 2024

Candidates informed of outcome: By close of business, Fri 8 March

First interviews (online): Tues 12 Mar 12.00-14.00 & Weds 13 Mar 11.00-13.00

Second interviews (in person): Mon 18 March 12.00 – 15.00

Second interviews will be in central London.

Further information

If you have any questions, please contact Antonia Bunnin antonia.bunnin@c3health.org

